

**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

Issued By: Joseph Ramon  
BID NO.: 13-1058

Date Issued: September 5, 2013

**FORMAL INVITATION FOR BIDS  
ANNUAL CONTRACT FOR JANITORIAL SERVICES AT DOS  
RIOS RECYCLING CENTER, LEON CREEK AND TWIN OAKS  
ADDENDUM 2**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5<sup>th</sup> Floor, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **3:00 p.m. September 10, 2013** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids  
Terms and Conditions of Invitation for Bids

Specifications and General Requirements  
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_  
(Please Print or Type)

Address: \_\_\_\_\_

Signature of Person Authorized to Sign Bid \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_ days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

\_\_\_ Non-minority \_\_\_ Hispanic \_\_\_ African-American \_\_\_ Other Minority (specify) \_\_\_\_\_

\_\_\_ Female Owned \_\_\_ Handicapped Owned \_\_\_ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: \_\_\_ Partnership \_\_\_ Corporation \_\_\_ Sole Proprietorship \_\_\_ Other (specify) \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

\*\*\*\*\* Addendum 2 is issued to provide the following SAWS Holiday Schedule on Bid 13-1058.

- o Addition of SAWS Holiday Schedule for 2013.

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**I. SAWS Holiday Schedule for 2013 added to the original bid document.**

San Antonio Water System Holidays	Month
New Year's Day	Tuesday, January 1, 2013
Martin Luther King's Birthday	Monday, January 21, 2013
Fiesta San Jacinto	Friday, April 26, 2013
Memorial Day	Monday May 27, 2013
Independence Day	Thursday, July 4, 2013
Labor Day	Monday, September 2, 2013
Thanksgiving Day	Thursday, November 28, 2013
Day after Thanksgiving	Friday, November 29, 2013
Christmas Eve	Tuesday, December 24, 2013
Christmas Day	Wednesday, December 25, 2013
New Year's Eve	Tuesday, December 31, 2013

*Note: Attached is the holiday schedule for 2013. Although SAWS typically gets the same holidays each year, future year's days may vary. A copy of subsequent holiday schedules will be available to successful vendor upon request.*

**IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 2 AS PART OF YOUR BID SUBMISSION.**

**All other terms and conditions of the original bid remain unchanged.**